

## INVESTMENTS IN EDUCATION DEVELOPMENT

### TENDER SPECIFICATION for PUBLIC SERVICE CONTRACT

tendered using NEGOTIATED PROCEDURE WITHOUT PUBLICATION OF A CONTRACT NOTICE

according to § 23 and § 34 of the Law 137/2006, on public procurement, as amended (further referred to as the „Law“)

Title of the public service contract: „Leadership of the Research Team Focused on Experimental and Applied Biopharmacy“

#### 1. INFORMATION ABOUT THE TENDERER:

##### 1.1 Address:

UNIVERZITA KARLOVA V PRAZE

Farmaceutická fakulta v Hradci Králové

Heyrovského 1203, Hradec Králové 5, 500 05

Czech Republic

IČ: 68407700

##### 1.2 Authorized representative

Prof. PharmDr. Alexandr Hrabálek, CSc., Dean of FaF UK.

##### 1.3 Contact person

#### 2. OBJECT OF THE CONTRACT

The object of the public service contract are research and teaching activities within the framework of the project “Establishment of Research Team Focused on Experimental and Applied Biopharmacy” (no. CZ.1.07/2.3.00/20.0235) in a volume of 16 full-time months. A detailed description of the activities is provided in Annex 3 of the Written Invitation to Negotiated Procedure without Publication of a Contract Notice. This Technical specification will be an annex of the contract.

#### 3. DURATION OF THE CONTRACT

The contract will be concluded for a fixed term, starting from May 1, 2013 and terminating at June 30, 2015. The work will be carried out on the premises of the Tenderer or, in case of research supervision that does not require direct presence, at the premises of the Candidate.

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### 4. PRICE OFFER

The offered price will include all the legally attached taxes and will cover all costs, risks or external financial circumstances. The offered price will be in CZK. The offered price cannot increase under any circumstances.

### 5. PAYMENT AND CONTRACTUAL OBLIGATIONS

The payment and contractual obligations are defined in Annex 2 to the Written Invitation to Negotiated Procedure without Publication of a Contract Notice – the .Proposed contract. The Proposed contract, signed by the authorized representative of the Candidate, will be included in the offer. The Candidate is not allowed to change or amend any portion of the Proposed contract except for text highlighted in yellow colour.

### 6. FORMAL REQUIREMENTS OF THE OFFER

The offer will be submitted in writing in English language.

The offer will include:

- a) Cover letter signed by the authorized representative of the Candidate, stating acceptance of the contractual terms and including the offered price.
- b) The Contract signed by the authorized representative of the Candidate in 4 (four) copies. It must be in accordance with the Annex 2 of the Written Invitation to Negotiated Procedure without Publication of a Contract Notice.

### 7. DEADLINE AND PLACE FOR SUBMISSION OF AN OFFER


The deadline for submission of an offer is 23. 04. 2013 at 10. 00.

Address for delivery of an offer: Charles University in Prague, Faculty of Pharmacy in Hradec Králové, Heyrovského 1203, 500 05 Hradec Králové 5, to Ing. Mgr. Aleny Jungové. The offer can be delivered by post or in person.

### 8. AWARD CRITERIA

Due to the fact that the only one Candidate is being invited to the negotiated procedure without publication of a contract notice, the Tenderer will not award the contract based on award criteria as specified in § 79 article 6 of the Law.

On 19. 04. 2013

  
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For the Tenderer