



UNIVERZITA  
KARLOVA

## WRITTEN REPORT OF THE CONTRACTING AUTHORITY

pursuant to Section 217 of Act No. 134/2016 Coll., on Public Procurement, as amended  
(hereinafter referred to as "**the Act**")

for an above-threshold public supply contract entered in an open procedure pursuant to Section 56  
of the Act

Name of the public contract:

### Upgrade of the EnviroESCA spectrometer – lot No. 2

(hereinafter referred to as the "**public contract**")

The tender procedure was published in the Tenders Electronic Daily under the contract registration  
number:

**Z2024-061366**

The Contracting Authority:

**Charles University**  
**Faculty of Mathematics and Physics**  
Company Reg. No: 00216208  
registered office: Ovocný trh 560/5, 116 36 Praha 1

## 1. IDENTIFICATION OF THE CONTRACTING AUTHORITY

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|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Name of the Contracting Authority:                        | <b>Charles University, Faculty of Mathematics and Physics</b>                                                 |
| Company Reg. No.:                                         | 00216208                                                                                                      |
| Registered office:                                        | Ovocný trh 560/5, 116 36 Praha 1                                                                              |
| Person authorized to represent the Contracting Authority: | doc. RNDr. Mirko Rokyta, CSc.<br>dean of the Faculty of Mathematics and Physics                               |
| Profile of the Contracting Authority at:                  | <a href="https://zakazky.cuni.cz/profile_display_15.html">https://zakazky.cuni.cz/profile_display_15.html</a> |

## 2. SUBJECT OF THE PUBLIC CONTRACT

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### Subject-matter of the public contract

**2.1** The Contracting Authority divided the public contract in the sense of Section 35 and Section 101 of the Act into lots:

**Lot No. 1:** Uninterruptible power supply

**Lot No. 2:** Residual gas mass spectrometer

**Lot No. 3:** Vacuum suitcase

**2.2** Each lot of the public contract is a separate subject of the Contracting Authority's procedure in the procurement procedure. The economic operator is entitled to submit a tender for all lots of the public contract.

**2.3** Unless the Documentation of procurement procedure stipulates otherwise, the individual provisions of the Documentation of procurement procedure apply to each lot of the public contract.

**2.4** Unless the Documentation of procurement procedure stipulates otherwise, the economic operator is obliged to submit the required documents **for each lot of the public contract for which he submits a tender, separately.**

### Subject-matter of lot No. 2 of the public contract

**2.5** The subject-matter of lot 2 of the public contract is the supply of Residual gas mass spectrometer according to the Contracting Authority's requirements.

**2.6** The subject-matter of lot 2 of the public contract is further specified in the draft purchase contract (Annex No. 2b of the Documentation of the procurement procedure) and in the technical specification of lot 2 of the public contract subject (Annex No. 4b of the Documentation of the procurement procedure).

### Classification of the subject of the public contract

**2.7** The Contracting Authority has defined the subject of the public contract according to the main vocabulary of the single classification system for public procurement purposes (Common Procurement Vocabulary):

#### **Lot No. 2: Residual gas mass spectrometer**

CPV code:

38424000-3 Measuring and control equipment  
38000000-5 Laboratory, optical and precision equipments (excl. glasses)

### **3. THE PRICE AGREED IN THE PUBLIC CONTRACT**

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**3.1** The price agreed in the purchase contract concluded with the selected economic operator is:  
**534.110,- CZK without VAT**

### **4. THE TYPE OF PROCEREMENT PROCEDURE USED**

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**4.1** The public contract was awarded in an open procedure according to Section 56 of the Act.

### **5. THE IDENTIFICATION OF THE PARTICIPANTS INCLUDING THEIR TENDER PRICES**

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**5.1** Identification of participants who submitted a tender:

#### **Lot No. 2: Residual gas mass spectrometer**

| Tender No. | Participant          | Company Reg. No. | Registered office                                | Tender price in CZK without VAT |
|------------|----------------------|------------------|--------------------------------------------------|---------------------------------|
| 1.         | Vakuum servis s.r.o. | 26793075         | Hasičská 2643, 756<br>61 Rožnov pod<br>Radhoštěm | 534.110,-                       |

## 6. THE IDENTIFICATION OF ALL PARTICIPANTS EXCLUDED FROM THE PROCUREMENT PROCEDURE INCLUDING A STATEMENT OF GROUNDS FOR THEIR EXCLUSION

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6.1 No participant was excluded from the procurement procedure.

## 7. THE IDENTIFICATION OF THE ECONOMIC OPERATORS WITH WHICH A CONTRACT WAS CONCLUDED INCLUDING A STATEMENT OF REASONS FOR THEIR SELECTION

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7.1 The list of the evaluated tenders

### Lot No. 2: Residual gas mass spectrometer

| Participant number | Participant          | Company Reg. No. | Registered office                          |
|--------------------|----------------------|------------------|--------------------------------------------|
| 1.                 | Vakuum servis s.r.o. | 26793075         | Hasičská 2643, 756 61 Rožnov pod Radhoštěm |

### A description of the evaluation of tenders

#### The evaluated data

Tenders were evaluated in accordance with Section 114 (1) of the Act on the basis of their economic advantageousness.

The economic advantageousness of tenders will be evaluated in accordance with Section 114 (2) of the Act, second sentence, on the basis of **the lowest tender price**.

The Contracting Authority has set the tender price as the only evaluation criterion, with the lowest tender price meaning the lowest price for the entire subject of the public contract, i.e. the total price for the supply of Residual gas mass spectrometer according to the draft purchase contract in CZK without VAT.

#### Description of data evaluation

The Contracting Authority has set in accordance with Section 115 of the Act the tender price as the only evaluation criterion, while the tenders will be evaluated by ranking the tenders according to the tender price from the tender with the lowest tender price to the tender with the highest tender price.

**The most economically advantageous tender is the tender with the lowest tender price.**

**For the evaluation of the tenders are decisive tender prices without VAT.**

### **The result of the evaluation of tenders**

The tenders were not evaluated in accordance with Section 122(2) of the Act, because there was only one participant in the procurement procedure at the time of the evaluation of tenders.

### **The result of the assessment of the fulfilment of the conditions for participation in the procurement procedure for the selected economic operator**

The selected economic operator fulfilled all conditions for participation in the procurement procedure.

### **The result of the assessment of the abnormally low tender price**

The Contracting Authority assessed the abnormally low tender price of the selected economic operator's tender and concluded that the selected economic operator's tender does not contain an abnormally low tender price.

## **8. THE IDENTIFICATION OF SUBCONTRACTORS OF THE ECONOMIC OPERATORS WITH WHICH THE CONTRACT WAS CONCLUDED**

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**8.1** The contracting authority is not aware of any subcontractors of the contracted suppliers.

## **9. A LIST OF PERSONS WHO WERE FOUND TO HAVE A CONFLICT OF INTEREST AND A LIST OF SUBSEQUENTLY ADOPTED MEASURES, WHERE A CONFLICT OF INTEREST WAS DETECTED**

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**9.1** No conflict of interest was detected for any person.

## **10. JUSTIFICATION FOR NOT DIVISION OF THE PUBLIC CONTRACT INTO LOTS**

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**10.1** The Contracting Authority did not divide the public contract into lots due to the close functional, material, temporal and local connection of the required supplies.

**10.2** With regard to the nature of the required performance and identical range of potential economic operators, the Contracting Authority did not consider it expedient to divide the public contract into lots, and the failure to divide the public contract into lots did not restrict the economic competition.

In Prague on 19.03.2025

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**Charles University**

**Faculty of Mathematics and Physics**

pp KOUKAL LEGAL, advokátní  
kancelář s.r.o.

JUDr. Pavel Koukal, lawyer and  
Managing Partner